



Charles Mitsakos Outstanding Supervisor Award

The Charles Mitsakos Award for Excellence in Supervising Social Studies

Entry Form and Instructions

Nominee's Name _____

Job Title _____

School/Affiliation _____

Street Address _____

City _____ State _____ Zip Code _____

Phone (W) _____ Phone (H) _____

Email _____

Date of Nomination _____

Name of Nominator _____

Position _____

Address _____

City _____ State _____ Zip code _____

Phone (W) _____ Phone (H) _____

Email _____

Signature of Nominator _____

This award is presented to a department head or coordinator who has demonstrated exceptional ability in the social studies in:



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- Designing professional development programs that encourage the use of innovative and/or verified effective instructional strategies and techniques.
- Encouraging and providing time for collegial collaboration.
- Informing his/her staff of new scholarship from history, geography, the social sciences and other appropriate fields.
- Fostering a spirit of inquiry and the development of skills among his/her staff related to acquiring, organizing, processing, and using information and making decisions related to both domestic and international matters.
- Demonstrating professional involvement in activities such as workshops, curriculum development, committees and other association or activities etc.
- To be eligible for the award, a nominee must be a supervisor or department head supervising at least 50% of the time in social studies.
- This award celebrates excellence in leadership in the Social Studies and promotes professional involvement, therefore M.C.S.S. encourages nominations of non-members as well as members.
- It is expected that nominees will excel in at least four of the five areas listed above.

Nominations for the award should come from a superintendent, supervisor, principal, fellow administrator, a teacher or other individual who can provide credible evidence of the nominee's achievements. No self-nominations will be accepted.

It is the nominator's responsibility to prepare an entry packet that includes the following:

- A narrative consisting of not more than two -three (2-3) pages typed, double spaced paper describing his/ her achievements.

Optional:

- Supporting documents which might include reproductions of newspaper articles, supervisory and/or teaching evaluations, and letters of support not to exceed an additional five (5) pages.
- Evidence of interactive and/or mentoring relationships with teachers supervised by the nominee.

*If the nominee is selected for the award, please be prepared to send a head shot of the award winner.

You may send an electronic copy of completed materials to:

Kaitlin Mills at kaitstgmills@gmail.com



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Otherwise, send paper copies to:

Kaitlin Mills, 9 Lincoln Road, Ashland MA 01721 781-223-0152

All materials are due January 31, 2018 (postmark date if mailed)